

New Durham Board of Selectmen Meeting
February 7, 2017
Draft
NEW DURHAM BOARD OF SELECTMEN
New Durham Fire Community Room
February 7, 2017, 12:00p.m.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Chair David Bickford
Selectman David Swenson
Selectman Gregory Anthes

Also Present:

Scott Kinmond, Town Administrator

Call to Order

Chair Bickford called the meeting to order at 12:05p.m.

Public Input

No public present.

Appointments/Announcements

Town Administrator Kinmond noted the Deliberative Session of February 6, 2017 video had some technical issues but WCTV is working to resolve them and get it posted as soon as possible.

Town Administrator's Report

Town Administrator Kinmond stated minor wording changes were made relative to the warrant article 5 amendment before forwarding to legal counsel review. He noted that if the amendment were determined to be legal, the Board of Selectmen and Budget Committee would need to vote again on the article. Selectman Anthes reiterated the Board of Selectmen and CIP had excluded the highway truck from the article and noted there are other CRFs that need to be funded instead and stated he is furious about the action last night. He stated this hurts the Town and will raise taxes.

Selectman Swenson made a motion for the Board of Selectmen to recommend Article 5 as it was revised at the Deliberative Session of February 6, 2017, provided that legal review indicates it is an acceptable action by the Deliberative Session and if not, the original Board of Selectmen recommendation stands. Chair Bickford seconded the motion. Discussion: Selectman Anthes stated the motion should be put in two parts. **Motion passed, 1-2-0.** Selectman Anthes and Chair Bickford opposed.

Town Administrator Kinmond stated he worked with Town Clerk Stephanie Mackenzie on writing the ballots. The maps for the new watershed overlay have been printed and

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made available in the Town Hall lobby. Town Administrator Kinmond stated he is working on putting together a voter's guide as well.

The Board of Selectmen meeting schedule for March was reviewed and discussed.

Town Administrator Kinmond presented an employee performance rating/merit rating tool that helps keep raises and increases fair for employees. He stated he has used this previously and many other communities utilize this type of format, although some changes were made between towns and he explained the process of utilizing this form. The document was reviewed and discussed. Town Administrator Kinmond stated he would like to have a training session in the near future for using this.

The finance office assistant job description and posting was presented for review and discussion for the position currently filled by Jen Nadeau. It was agreed to post the position immediately.

Town Administrator Kinmond stated February is also the month the Board of Selectmen is due to conduct his annual review.

New Business

Town Administrator Kinmond presented a purchase order for salt, which should be enough to go through the rest of the season. There will be a new state contract coming out July 1.

Chair Bickford made a motion to authorize purchase order #2383 to Morton Salt of Chicago, IL, in the amount of \$12,048 for the purchase of 100 tons of Safe-T Salt, said expenditure to come from the Highway Department account 01-4312-10-662. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Milfoil Grant Application

Town Administrator Kinmond stated Fred Quimby presented the annual milfoil treatment grant application, noting the usual State portion of the grant is \$1245 and the Town share is \$2600 coming from the CRF. He stated they need to have a motion to accept the grant funds and to authorize the chair to sign the application.

Selectman Swenson made a motion to accept grant funds from the New Hampshire Department of Environmental Services for milfoil and exotic species program and to authorize the Chair to sign the grant application and other related documents. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Old Business

Town Administrator Kinmond provided a letter from Steve Goodwin of Wolfeboro Community Television relative to a revised budget and upgrades. This was reviewed and discussed by the Board of Selectmen. Selectman Swenson stated he has some concerns with continuing with WCTV, including the bandwidth capabilities. There was discussion

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of alternative options with Townhall Streams to have live broadcasting with digital backup on a cloud. The cost of setup for this system would be \$5-6,000, about half of the current contract with WCTV.

Approval of Minutes

Meeting of December 19, 2016 – Edits were made. Approval postponed for further edits.

Meeting of December 13, 2016 – Edits were made. Approval postponed for further edits.

Meeting of April 28, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Adjourn

Selectman Swenson made a motion to adjourn. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

The meeting was adjourned at 2:25p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary